**[L.P Miles Elementary School]**

**Date: [August 22, 2019]**

**Time: [3:30pm]**

**Location: [L.P Miles ES Media Center]**

1. **Call to order:** The meeting was called to order at 3:37pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Thalise Perry | Present |
| **Parent/Guardian** | Leslie Austin (Cluster Rep) | Present |
| **Parent/Guardian** | Marquita Hixon | Absent |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | Arissa Camp-Glover (Chairperson) | Present |
| **Instructional Staff** | Chaquetta Walker (Secretary) | Present |
| **Instructional Staff** | Dr. Karen Hood (Vice Chairperson) | Present |
| **Community Member** |  | Present |
| **Community Member** |  | Present |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |

**Guest Present: Robert Stewart**

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
	1. **Approval of Agenda:** Motion to approve agenda made by: **Arissa Camp-Glover**; Seconded by **Leslie Austin**

**Members Approving:**  Camp-Glover, Austin, Hood, Walker, Hixon

**Motion Passed**

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: **[Walker];** Seconded by: **Austin**

**Members Approving:**  Camp-Glover, Austin, Hood, Walker, Hixon

**Motion Passed**

 **c. Action Item 1: Fill Vacant Positions- Chair, Vice Chair, Secretary, Cluster Representative**

 **Motion made by Thalise: Thalise Perry; Seconded by: Leslie Austin**

 **Members Approving: Arissa Camp-Glover, Chaquetta Walker, Dr. Hood**

 **Motion (Passed)**

1. **Action Item 2: Fill Open Community Member Seat- Ms. Perry nominated Mr. Kenneth Hills (Read to Succeed) Motion made by: Arissa Camp-Glover, Seconded by Chaquetta Walker**

**Motion Passed**

1. **Action Item 3: Fill Open Swing Seat- Ms. Perry nominated Ms. Rhonda Morgan (Property Manager, Literacy Based Program)**
2. **Action Item 4: Election of Officers**
	* 1. **Chair- Arissa Camp-Glover**
		2. **Vice Chair- Dr. Karen Hood**
		3. **Secretary- Chaquetta Walker**
		4. **Cluster Representative- Leslie Austin**
3. **Review and Approved Public Comment Format- Public Comment Dates 9/26 (Priorities); 12/12, 3/12 (Budget Approval), 5/7 (motion to approve by Camp-Glover and seconded by L. Austin**
4. **Set GoTeam meeting calendar: (Proposed dates) 8/22, 9/26, 12/2, 2/6, 3/12 (budget approval), 5/7 (Final meeting).**
5. **Review/confirm/update/adopt Go Team meeting norms (motion to adopt by Ms. Walker and seconded by Dr. Hood).**
6. **Information Items**
7. **Principals Report**
	* 1. **Perry meets with other May’s principals for Cluster Day**
		2. **Principal’s Budget Training January 14**
		3. **Perry suggested September 26 date to discuss leveling and school priorities**
8. **Announcements**
9. **Community block party (planning phase for October)- Students will be provided with school supplies and uniforms**
10. **Go Team Summit, Saturday, September 28 at Martin Luther King Middle School**
11. **Adjournment**

**Motion made by Leslie Austin; Seconded by Arissa Camp-Glover**

**Motion passed**

**ADJOURNED AT** [4:18pm]

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**Minutes Taken By:** [Chaquetta Walker]

**Position:** [Secretary]

**Date Approved:** [August 22, 2019]